

# IRISH WOLFHOUND CLUB OF VICTORIA INC. RULES AND REGULATIONS

## 1. Name

The name of the incorporated association is The Irish Wolfhound Club of Victoria Inc.

## 2. Definitions

(1) In these Rules, unless the contrary intention appears—

*committee* means the committee of management of the Association;

*financial year* means the year ending on 30 June;

*general meeting* means a general meeting of members convened in accordance with rule 13;

*member* means a member of the Association;

*ordinary member of the committee* means a member of the committee who is not an officer of the Association under rule 22;

*Regulations* means regulations under the Act;

*relevant documents* has the same meaning as in the Act;

*the Act* means the **Associations Incorporation Act 1981**.

**Application for Membership** includes application for readmission to membership.

**By-Laws**, means the By-Laws of the Club as approved by the Committee of the Victorian Canine Association and shall form part of and is deemed to be incorporated in the Rules of the Club,

**Club**, for the purposes of these Rules, has the same meaning as is ascribed to the word Association by Section 3(1) of the Associations Incorporation Act 1981.

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**Syndicate Member** is one of two members resident at the same address or a person who is a partner in the conduct of a kennel having a kennel prefix in joint names registered with the relevant Canine Authority.

**Exhibition** includes a Canine Show, Canine Exhibition, Canine Parade, Gundog Trials and Tests, Canine Competition, Display, Obedience Trials and Tracking Trials, Non-Slip Retrieving Trials, Contest, Match or similar events.

**VCA** means Victorian Canine Association Inc. (also known as Dogs Victoria)

(2) In these Rules, a reference to the Secretary of an Association is a reference—

(a) If a person holds office under these Rules as Secretary of the Association—to that person; and

(b) in any other case, to the Public Officer of the Association.

### **3. Alteration of the Rules**

These Rules and the statement of purposes of the Association must not be altered except in accordance with the Act.

### **4. Membership, Entry Fees and Subscription**

(1) A person owning a pure bred dog or interested in any of the activities referred to in the Statement of Purposes of the Club who is nominated and approved for membership as provided in these Rules is eligible to be a member of the Club on payment of the entrance fee and annual subscription payable under these Rules.

(2) A person who is not a member of the Association at the time of the incorporation of the Association (or who was a member at that time but has ceased to be a member) must not be admitted to membership unless—

(a) He or she applies for membership in accordance with subrule (3); and

(b) the admission as a member is approved by the committee.

(3) An application of a person for membership of the Association must—

(a) be made in writing on the appropriate application for membership form with a Membership fee and a joining fee.

(b) be lodged with the Secretary of the Association.

(4) As soon as practicable after the receipt of an application, the Secretary must refer the application to the committee.

(5) The committee must determine whether to approve or reject the application.

(6) If the committee approves an application for membership, the Secretary must, as soon as practicable—

(a) Notify the applicant in writing of the approval for membership; and

(b) request payment within 28 days after receipt of the amounts referred to in in subrule (3.a), if not already received in full.

(7) The secretary must, within 28 days after receipt of the amounts referred to in sub rule (6)(b) enter the applicant's name in a register of members.

- (8) An applicant for membership becomes a member and is entitled to exercise the rights of membership when his or her name is entered in the register of members.
- (9) If the committee rejects an application, the committee must, as soon as practicable, notify the applicant in writing that the application has been rejected.
- (10) A right, privilege, or obligation of a person by reason of membership of the Association—
  - (a) is not capable of being transferred or transmitted to another person; and
  - (b) terminates upon the cessation of membership whether by death or resignation or otherwise.
- (11) The entrance fee is the relevant amount set out on the membership application form
- (12) The annual subscription is payable in advance on or before 1 July in each year.  
Member fees must be paid on or before the first day of August each year, for continuity of membership.

## **5. Register of Members**

- (1) The Secretary must keep and maintain a register of members containing—
  - (a) the name and address of each member; and
  - (b) the date on which each member's name was entered in the register.
- (2) The register is available for inspection free of charge by any member upon request.
- (3) A member may make a copy of entries in the register.

## **6. Privileges of Membership**

- (1) Subject to the restrictions and limitation prescribed by or pursuant to the Act, Rules and By-Laws of the Club the privileges of a member shall:
  - (a) Upon application and payment of the prescribed fee, (if any), to the Secretary receive a copy of the Rules and By-Laws of the Club;
  - (b) Have the right to attend and vote at all General Meetings of the Club; subject to the conditions of Clause 17(5) and 17 (6);
  - (c) To submit himself as a candidate for any Office of the Club and/or Committee subject to the conditions of Clause (17)(6) and By-Laws;
  - (d) To receive any publication issued by the Club, upon the payment of the prescribed fee, (if any);
  - (e) To compete for prizes (including trophies), available for members of the Club when exhibiting or competing at any exhibition conducted by the Club.

## **7. Ceasing Membership**

- (1) A member of the Association who has paid all moneys due and payable by a member to the Association may resign from the Association by giving one month's notice in writing to the Secretary of his or her intention to resign.
- (2) After the expiry of the period referred to in subrule (1)—
  - (a) the member ceases to be a member; and
  - (b) the Secretary must record in the register of members the date on which the member ceased to be a member.

## **8. Discipline, Suspension and Expulsion of Members**

- (1) Subject to these Rules, if the committee is of the opinion that a member has refused or neglected to comply with these Rules, or has been guilty of conduct unbecoming a member or prejudicial to the interests of the Association, the committee may by resolution—
  - (a) suspend that member from membership of the Association for a specified period; or
  - (b) expel that member from the Association; or
  - (c) fine that member an amount not exceeding \$500
- (2) A resolution of the committee under subrule (1) does not take effect unless—
  - (a) at a meeting held in accordance with subrule (3), the committee confirms the resolution; and
  - (b) if the member exercises a right of appeal to the Association under this rule, the Association confirms the resolution in accordance with this rule.
- (3) A meeting of the committee to confirm or revoke a resolution passed under subrule (1) must be held not earlier than 14 days, and not later than 28 days, after notice has been given to the member in accordance with subrule (4).
- (4) For the purposes of giving notice in accordance with subrule (3), the Secretary must, as soon as practicable, cause to be given to the member a written notice—
  - (a) setting out the resolution of the committee and the grounds on which it is based; and
  - (b) stating that the member, or his or her representative, may address the committee at a meeting to be held not earlier than 14 days and not later than 28 days after the notice has been given to that member; and
  - (c) stating the date, place and time of that meeting; and
  - (d) informing the member that he or she may do one or both of the following—

- (i) attend that meeting;
- (ii) give to the committee before the date of that meeting a written statement seeking the revocation of the resolution; and

(e) informing the member that, if at that meeting, the committee confirms the resolution, he or she may, not later than 48 hours after that meeting, give the Secretary a notice to the effect that he or she wishes to appeal to the Association in general meeting against the resolution.

(5) At a meeting of the committee to confirm or revoke a resolution passed under subrule (1), the committee must—

- (a) give the member, or his or her representative, an opportunity to be heard; and
- (b) give due consideration to any written statement submitted by the member; and
- (c) determine by resolution whether to confirm or to revoke the resolution.

(6) If at the meeting of the committee, the committee confirms the resolution, the member may, not later than 48 hours after that meeting, give the Secretary a notice to the effect that he or she wishes to appeal to the Association in general meeting against the resolution.

(7) If the Secretary receives a notice under subrule (6), he or she must notify the committee and the committee must convene a general meeting of the Association to be held within 21 days after the date on which the Secretary received the notice.

( 8) At a general meeting of the Association convened under subrule (7)—

- (a) no business other than the question of the appeal may be conducted; and
- (b) the committee may place before the meeting details of the grounds for the resolution and the reasons for the passing of the resolution; and
- (c) the member, or his or her representative, must be given an opportunity to be heard; and
- (d) the members present must vote by secret ballot on the question whether the resolution should be confirmed or revoked.

(9) A resolution is confirmed if, at the general meeting, not less than two-thirds of the members vote in person, in favour of the resolution. In any other case, the resolution is revoked.

### **9. Disputes and Mediation**

(1) The grievance procedure set out in this rule applies to disputes under these Rules between—

- (a) a member and another member; or
- (b) a member and the Association.

(2) The parties to the dispute must meet and discuss the matter in dispute, and, if possible, resolve the dispute within 14 days after the dispute comes to the attention of all of the parties.

(3) If the parties are unable to resolve the dispute at the meeting, or if a party fails to attend that

meeting, then the parties must, within 10 days, hold a meeting in the presence of a mediator.

- (4) The mediator must be—
  - (a) a person chosen by agreement between the parties; or
  - (b) in the absence of agreement—
    - (i) in the case of a dispute between a member and another member, a person appointed by the committee of the Association; or
    - (ii) in the case of a dispute between a member and the Association, a person who is a mediator appointed or employed by the Dispute Settlement Centre of Victoria (Department of Justice).
- (5) A member of the Association can be a mediator.
- (6) The mediator cannot be a member who is a party to the dispute.
- (7) The parties to the dispute must, in good faith, attempt to settle the dispute by mediation.
- (8) The mediator, in conducting the mediation, must—
  - (a) give the parties to the mediation process every opportunity to be heard; and
  - (b) allow due consideration by all parties of any written statement submitted by any party; and
  - (c) ensure that natural justice is accorded to the parties to the dispute throughout the mediation process.
- (9) The mediator must not determine the dispute.
- (10) If the mediation process does not result in the dispute being resolved, the parties may seek to resolve the dispute in accordance with the Act or otherwise at law.

## **10. Annual General Meetings**

- (1) The committee may determine the date, time and place of the annual general meeting of the Association.
- (2) The notice convening the annual general meeting must specify that the meeting is an annual general meeting.
- (3) The ordinary business of the annual general meeting shall be—
  - (a) to confirm the minutes of the previous annual general meeting and of any general meeting held since that meeting; and
  - (b) to receive from the committee reports upon the transactions of the Association during the last preceding financial year; and
  - (c) to elect officers of the Association and the ordinary members of the committee; and
  - (d) to receive and consider the statement submitted by the Association in accordance with section 30(3) of the Act.
  - (e) To appoint a returning officer, where necessary, and at least two scrutineers, pursuant to Clause (24(5)).

- (f) To appoint an auditor.
- (4) The annual general meeting may conduct any special business of which notice has been given in accordance with these Rules.

### **11 .Special General Meetings**

- (1) In addition to the annual general meeting, any other general meetings may be held in the same year.
- (2) All general meetings other than the annual general meeting are special general meetings.
- (3) The committee may, whenever it thinks fit, convene a special general meeting of the Association.
- (4) If, but for this subrule, more than 15 months would elapse between annual general meetings, the committee must convene a special general meeting before the expiration of that period.
- (5) The committee must, on the request in writing of members representing not less than 5 per cent of the total number of members, convene a special general meeting of the Association.
- (6) The request for a special general meeting must—
  - (a) state the objects of the meeting; and
  - (b) be signed by the members requesting the meeting; and
  - (c) be sent to the address of the Secretary.
- (7) If the committee does not cause a special general meeting to be held within one month after the date on which the request is sent to the address of the Secretary, the members making the request, or any of them, may convene a special general meeting to be held not later than 3 months after that date.
- (8) If a special general meeting is convened by members in accordance with this rule, it must be convened in the same manner so far as possible as a meeting convened by the committee and all reasonable expenses incurred in convening the special general meeting must be refunded by the Association to the persons incurring the expenses.

### **12. Special Business**

All business that is conducted at a special general meeting and all business that is conducted at the annual general meeting, except for business conducted under the rules as ordinary business of the annual general meeting, is deemed to be special business.

### **13. Notice of General Meetings**

- (1) The Secretary of the Association, at least 14 days, or if a special resolution has been proposed at least 21 days, before the date fixed for holding a general meeting of the Association, must cause to be

sent to each member of the Association, a notice stating the place, date and time of the meeting and the nature of the business to be conducted at the meeting.

(2) Notice may be sent—

( a) by prepaid post to the address appearing in the register of members; or

(b) if the member agrees, by facsimile transmission or electronic transmission.

(3) No business other than that set out in the notice convening the meeting may be conducted at the meeting.

(4) A member intending to bring any business before a meeting may notify in writing, or by electronic transmission, the Secretary of that business, who must include that business in the notice calling the next general meeting.

(5) Notice of an annual general meeting and the form of Nomination of Committee of Management is considered given to each member if they are published in, or enclosed with, the Club's newsletter or journal or such other publication as the Club may circulate to its members provided that such publication is despatched to each member not less than thirty days prior to the date of the annual general meeting.

(6) A Notice sent to one of a syndicate membership shall be deemed for all purposes to have been notice given to each of such members.

(7) The accidental omission to give notice to a member, or if a member shall fail to receive a notice sent pursuant to Sub-Clause (2) shall not invalidate a meeting.

#### **14. Quorum at General Meetings**

(1) No item of business may be conducted at a general meeting unless a quorum of members entitled under these Rules to vote is present at the time when the meeting is considering that item.

(2) Five members personally present (being members entitled under these Rules to vote at a general meeting) constitute a quorum for the conduct of the business of a general meeting.

(3) If, within half an hour after the appointed time for the commencement of a general meeting, a quorum is not present—

(i) in the case of a meeting convened upon the request of members—the meeting must be dissolved; and

(ii) in any other case—the meeting shall stand adjourned to the same day in the next week at the same time and (unless another place is specified by the Chairperson at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place.

(4) If at the adjourned meeting the quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members personally present (being not less than 3) shall be a quorum.

## **15. Presiding at General Meetings**

- (1) The President, or in the President's absence, the Vice-President, shall preside as Chairperson at each general meeting of the Association.
- (2) If the President and the Vice-President are absent from a general meeting, or are unable to preside, the members present must select one of the officers of the Club to preside as Chairperson.

## **16. Adjournment of Meetings**

- (1) The person presiding may, with the consent of a majority of members present at the meeting, adjourn the meeting from time to time and place to place.
- (2) No business may be conducted at an adjourned meeting other than the unfinished business from the meeting that was adjourned.
- (3) If a meeting is adjourned for 14 days or more, notice of the adjourned meeting must be given in accordance with rule 13.
- (4) Except as provided in sub rule (3), it is not necessary to give notice of an adjournment or of the business to be conducted at an adjourned meeting.

## **17. Voting at General Meetings**

- (1) Upon any question arising at a general meeting of the Association, a member has one vote only.
- (2) All votes must be given personally by show of hands unless a secret ballot is requested by a member present.
- (3) In the case of an equality of voting on a question, the Chairperson of the meeting is entitled to exercise a second or casting vote.
- (4) A member is not entitled to vote at a general meeting unless all moneys due and payable by the member to the Association have been paid, other than the amount of the annual subscription payable in respect of the current financial year.
- (5) Every member who was a financial member of the Club for no less than three months of the financial year preceding the Annual General Meeting and is currently a financial member shall be entitled to vote at the Annual General Meeting .
- (6) No person who has been financial member for less than one year shall be eligible to nominate, or be nominated as an Office Bearer or member of the Committee.

## **18. Poll at General Meetings**

- (1) If at a meeting a poll on any question is demanded by not less than 3 members, it must be taken at that meeting in such manner as the Chairperson may direct and the resolution of the poll shall be deemed to be a resolution of the meeting on that question.

(2) A poll that is demanded on the election of a Chairperson or on a question of an adjournment must be taken immediately and a poll that is demanded on any other question must be taken at such time before the close of the meeting as the Chairperson may direct.

### **19. Manner of determining whether resolution carried**

If a question arising at a general meeting of the Association is determined on a show of hands—

(a) a declaration by the Chairperson that a resolution has been—

(i) carried; or

(ii) carried unanimously; or

(iii) carried by a particular majority; or

(iv) lost; and

b) an entry to that effect in the minute book of the Association—

is evidence of the fact, without proof of the number or proportion of the votes recorded in favour of, or against, that resolution.

### **20. Proxies**

Representation by proxy including voting by proxy is expressly precluded.

### **21. Committee of Management**

(1) The affairs of the Association shall be managed by the committee of management.

(2) The committee—

(a) shall control and manage the business and affairs of the Association; and

(b) may, subject to these Rules, the Act and the Regulations, exercise all such powers and functions as may be exercised by the Association other than those powers and functions that are required by these Rules to be exercised by general meetings of the members of the Association; and

(c) subject to these Rules, the Act and the Regulations, has power to perform all such acts and things as appear to the committee to be essential for the proper management of the business and affairs of the Association.

(3) Subject to section 23 of the Act, the committee shall consist of—

(a) the officers of the Association; and

(b) six ordinary members—

each of whom shall be elected at the annual general meeting of the Association in each year.

## **22. Office Holders**

(1) The officers of the Association shall be—

- (a) a President;
- (b) a Vice-President;
- (c) a Treasurer; and
- (d) a Secretary. (the Secretary is the Public Officer)

(2) The provisions of rule 24, so far as they are applicable and with the necessary modifications, apply to and in relation to the election of persons to any of the offices referred to in subrule (1).

(3) Each officer of the Association shall hold office until the annual general meeting next after the date of his or her election but is eligible for re-election.

(4) In the event of a casual vacancy in any office referred to in subrule (1), the committee may appoint one of its members to the vacant office and the member appointed may continue in office up to and including the conclusion of the annual general meeting next following the date of the appointment.

## **23. Ordinary Members of the Committee**

(1) Subject to these Rules, each ordinary member of the committee shall hold office until the annual general meeting next after the date of election but is eligible for re-election.

(2) In the event of a casual vacancy occurring in the office of an ordinary member of the committee, the committee may appoint a member of the Association to fill the vacancy and the member appointed shall hold office, subject to these Rules, until the conclusion of the annual general meeting next following the date of the appointment.

## **24. Election of Officers and Ordinary Committee Members**

(1) Nominations of candidates for election as officers of the Association or as ordinary members of the committee must be—

- (a) made in writing, signed by two members of the Association and accompanied by the written consent of the candidate (which may be endorsed on the form of nomination); and
- (b) delivered to the Secretary of the Association not less than 21 days before the date fixed for the holding of the annual general meeting.

(2) A candidate may only be nominated for one office, or as an ordinary member of the committee, prior to the annual general meeting.

- (3) If insufficient nominations are received to fill all vacancies on the committee, the candidates nominated shall be deemed to be elected and further nominations may be received at the annual general meeting.
- (4) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.
- (5) If the number of nominations exceeds the number of vacancies to be filled, a ballot must be held. For the purpose of Sub Clause (6)(b) the Secretary shall, upon closure of nominations of candidates for election to the Committee of Management when a ballot becomes necessary under this Clause send forthwith to all members entitled to vote a list of all nominees for all positions. The list of nominees shall be in alphabetical order with respect to the position on the Committee of Management for which they have been nominated.
- (6) The election of Office Bearers and ordinary members of the Committee shall be by ballot: -
- (a) Cast by members present at the Annual General Meeting and eligible to vote thereat:
  - (b) Notwithstanding Clause 23(1)(a) any member who is entitled to vote at the Annual General Meeting, but unable to attend may apply to the Secretary for a postal vote. Application for a postal vote must be in writing either by ordinary mail or electronically and lodged with the Secretary no less than fifteen (15) days prior to the Annual General Meeting. The Secretary in the presence of one other Office Bearer of the Club, appointed by the Committee, will send an initialled ballot paper with the appropriate instructions to all the applicants by ordinary mail ten (10) days prior to the Annual General Meeting. The Secretary will record the names of those members to whom a ballot has been sent. No member to whom a ballot paper has been posted will be given a second ballot paper. Completed ballot papers are to be returned to the Secretary in envelopes endorsed "Ballot Papers". These envelopes shall be handed (unopened) to the Returning Officer officiating at the poll.
- (7) The Returning Officer shall declare the result of the ballot immediately after the votes have been counted, in the event of an equality of votes in favour of candidates for any position, the members present at the Annual General Meeting shall elect one of such candidates to fill the vacancy for which he was nominated by a resolution passed by a simple majority of members present and voting thereon.
- (8) If any question shall arise as to the validity of a ballot paper, or whether any particular member has or has not been elected to any particular Office, a statement by the Returning Officer that the relevant ballot paper is or is not valid or that a particular member has or has not been elected to a particular office shall be conclusive.

## **25. Vacancies**

The office of an officer of the Association, or of an ordinary member of the committee, becomes vacant if the officer or member—

- (a) ceases to be a member of the Association; or
- (b) becomes an insolvent under administration within the meaning of the Corporations Act; or
- (c) resigns from office by notice in writing given to the Secretary.
- (d) If as a member of the VCA, is disqualified or suspended by the VCA whilst the Club remains an affiliate of the V.C.A..

## **26. Meetings of the Committee**

- (1) The committee must meet at least 3 times in each year at such place and such times as the committee may determine.
- (2) Special meetings of the committee may be convened by the President or by any 4 members of the committee.
- (3) Committee members may attend meetings via a telelink up to two (2) meetings per year.
- (4) Committee members may vote via telelink on business conducted during those meetings.

## **27. Notice of Committee Meetings**

- (1) Written notice of each committee meeting must be given to each member of the committee at least 2 business days before the date of the meeting.
- (2) Written notice must be given to members of the committee of any special meeting specifying the general nature of the business to be conducted and no other business may be conducted at such a meeting.

## **28. Quorum for Committee Meetings**

- (1) Any 4 members of the committee constitute a quorum for the conduct of the business of a meeting of the committee.
- (2) No business may be conducted unless a quorum is present.
- (3) If within half an hour of the time appointed for the meeting a quorum is not present—
  - (i) in the case of a special meeting—the meeting lapses;
  - (ii) in any other case—the meeting shall stand adjourned to the same place and the same time and day in the following week.
- (3) The committee may act notwithstanding any vacancy on the committee.

## **29. Presiding at Committee Meetings**

At meetings of the committee—

- (a) the President or, in the President's absence, the Vice-President presides; or
- (b) if the President and the Vice-President are absent, or are unable to preside, the members present must choose one of their number to preside.

## **30. Voting at Committee Meetings**

- (1) Questions arising at a meeting of the committee, or at a meeting of any subcommittee appointed by the committee, shall be determined on a show of hands or, if a member requests, by a poll taken in such manner as the person presiding at that meeting may determine.
- (2) Each member present at a meeting of the committee, or at a meeting of any subcommittee appointed by the committee (including the person presiding at the meeting), is entitled to one vote and, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.
- (3) A member of the committee shall not vote in respect of any contract or proposed contract with the Club in which he or she is interested or in respect of any matter arising thereof and if he or she does so vote, his vote shall not be counted.

## **31. Removal of Committee Member**

- (1) The Association in general meeting may, by resolution, remove any member of the committee before the expiration of the member's term of office and appoint another member in his or her place to hold office until the expiration of the term of the first-mentioned member.
- (2) A member who is the subject of a proposed resolution referred to in subrule (1) may make representations in writing to the Secretary or President of the Association (not exceeding a reasonable length) and may request that the representations be provided to the members of the Association.
- (3) The Secretary or the President may give a copy of the representations to each member of the Association or, if they are not so given, the member may require that they be read out at the meeting.

### **32. Minutes of Meetings**

The Secretary of the Association must keep minutes of the resolutions and proceedings of each general meeting, and each committee meeting, together with a record of the names of persons present at committee meetings .

### **33. Funds**

(1) The Treasurer of the Association must—

- (a) collect and receive all moneys due to the Association and make all payments authorised by the Association; and
- (b) keep correct accounts and books showing the financial affairs of the Association with full details of all receipts and expenditure connected with the activities of the Association.

(2) All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments must be signed by two members of the committee.

(3) The funds of the Association shall be derived from entrance fees, annual subscriptions, donations and such other sources as the committee determines.

### **34. Seal**

(1) The common seal of the Association must be kept in the custody of the Secretary.

(2) The common seal must not be affixed to any instrument except by the authority of the committee and the affixing of the common seal must be attested by the signatures either of two members of the committee or, of one member of the committee and of the Public Officer of the Association.

### **35. Notice to Members**

Except for the requirement in rule 13, any notice that is required to be given to a member, by or on behalf of the Association, under these Rules may be given by—

- (a) delivering the notice to the member personally; or
- (b) sending it by prepaid post addressed to the member at that member's address shown in the register of members; or
- (c) facsimile transmission, if the member has agreed that the notice be given to him or her in this manner; or
- (d) electronic transmission, if the member has agreed that the notice be given to him or her in this manner.

### **36. Winding up**

- (1) In the event of the winding up or the cancellation of the incorporation of the Association, the assets of the Association must be disposed of in accordance with the provisions of the Act.

### **37. Custody and Inspection of Books and Records**

- (1) Except as otherwise provided in these Rules, the Secretary must keep in his or her custody or under his or her control all books, documents and securities of the Association.
- (2) All accounts, books, securities and any other relevant documents of the Association must be available for inspection free of charge by any member upon request.
- (3) A member may make a copy of any accounts, books, securities and any other relevant documents of the Association.

### **38. Property**

- (1) The property assets and income of the Club, wherever derived, shall be applied towards the promotion of the Statement of Purposes of the Club, and no portion thereof shall be paid or transferred either directly or indirectly to any member or members of the Club. Provided that nothing herein contained shall prevent the payment in good faith of remuneration or reimbursement to any officers or servants of the Club or any member in return for services actually rendered or for authorised expenses incurred nor prevent the payment of interest on money borrowed from any member of the Club.
- (2) Should the Club for any reason whatsoever, cease to function, the members may, at a meeting specially convened for the purpose of the winding up of the affairs of the Club, direct by resolution, passed by a majority of 75% of financial members present at that meeting, that the funds be donated to an approved charity or applied for use by an approved canine activity.

# **BY-LAWS OF THE IRISH WOLFHOUND CLUB OF VICTORIA**

first adopted 6.12.78

## **BY-LAW No. 1: ANNUAL SUBSCRIPTION AND JOINING FEE**

An Annual subscription fee will be paid by all members.  
The Yearly amount will be as agreed by members at the Annual General Meeting of the Club.  
There is a joining fee for new or lapsed members.

## **BY-LAW No. 2: OFFICE BEARERS AND COMMITTEE**

Office Bearers shall consist of:  
President (1)  
Vice President (1)  
Secretary (1)  
Treasurer(1)

There are six (6) other committee members -  
Total committee ten (10)

## **BY-LAW No. 3: TENURE OF OFFICE**

Office bearers and committee shall be appointed for a period of one (1) year or until the annual general meeting after which time all members must stand down, but will be eligible for re-election.

## **BY-LAW No.4: MEMBERSHIP**

The membership of the club shall consist of:  
(a) ordinary member  
(b) syndicate member

## **BY-LAW No. 5: COMPLIANCE WITH CODE OF ETHICS**

All members will comply with the Code of Practice and Rules of the Victorian Canine Association.

## **BY-LAW No. 6: BREEDING AGE**

No member will breed from a bitch who is under 2 years of age.

## **BY-LAW No. 7: PSS TESTING**

All litters will be tested for Porto-systemic shunt (PSS) at the age of at least 8 weeks in accordance with Veterinary protocols.

## **BY-LAW No. 8: DNA TESTING**

Members agree to DNA test dam, sire and puppies of all litters for:-  
i) Establishing a DNA database so as to screen for possible health problems in the future.  
ii) The integrity of the Breed

## **STATEMENT OF PURPOSES**

The objects of the Irish Wolfhound Club of Victoria are:

- (a) to affiliate with the Victorian Canine Association;
- (b) to promote and encourage the breeding of pure bred dogs and in particular the Irish Wolfhound;
- (c) to promote and raise the standards and exhibitions of registered pure bred dogs, particularly the Irish wolfhound;
- (d) to promote the holding of Exhibitions under the V.C.A. Rules and Regulations and to conduct Exhibitions;
- (e) to foster, promote and protect the interest of exhibitors of dogs at exhibitions and particularly the exhibitors of Irish Wolfhounds;
- (f) to collect, verify and publish information relating to dogs and the breeding and exhibition of dogs:
- (g) to educate and encourage members, breeders and judges to abide by the requirements and standards approved by the Victorian Canine Association for the conduct of Exhibitions and Shows,
- (h) to promote good fellowship and sportsmanship amongst members and those participating in or attending at Exhibitions or Shows;
- (i) to inform members of and make known to them the Laws and Regulations of the State relating to the ownership and care of dogs, and the responsibility of owners for the conduct and actions of their dogs,
- (j) to hold functions and lectures relating to dogs and to the purposes of the Club generally;
- (k) to provide awards and donate prizes for competition at Exhibitions and for the competition by breeders and exhibitors of dogs;
- (l) to foster relations with other Clubs and bodies having similar aims;
- (m) to promote and assist worthy causes, as agreed at a General Meeting of the members of the Club;
- (n) to invest the funds of the Club not immediately required in such manner as the members or the Committee in lieu thereof shall determine;
- (o) to purchase, hire, lease, etc. and do such things as are conducive or incidental to promoting and achieving the purposes of the Club;
- (p) to carry on such other activities or promote or encourage interest in the breeding, upkeep and training of and the general well-being and improvement of Irish Wolfhounds and to do all such other things as may be necessary or conducive to carrying out the objects of the Club.